

**COMMON THREADS QUILT GUILD – OHIO
Expense Form**

Date Submitted: _____

Person submitting expenses: _____

Budget from which this should be subtracted: _____

NOTE: Documentation (Contracts, receipts, bills, etc.) must be stapled to this form as documentation.

List Each Expense	Amount (i.e. \$50.00)
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
Total Expense	

Paid by Treasurer _____	Date _____
(Signature)	
Check # _____	